ALAGAPPA UNIVERSITY, KARAIKUDI – 630 003

CHOICE BASED CREDIT SYSTEM (CBCS)

REGULATIONS

(For ALL UG Programmes)

(Applicable to all the candidates admitted from the academic year 2022-23 onwards)

1. **ELIGIBILITY:**

   i) **For Admission**: A pass in the Higher Secondary Examination (Academic / Vocations Stream) conducted by the Government of Tamilnadu, or an examination accepted as equivalent thereto (like PUC) by the Syndicate, subject to such conditions as may be prescribed, therefore.

   ii) **For the Degree**: The candidates shall have subsequently undergone the prescribed course of study in a college affiliated with this University for a period of not less than three academic years, passed the examinations prescribed, and fulfilled such conditions as have been prescribed, therefore.

   iii) **Lateral Entry:** The students qualified with the Diploma in Commercial Practice/Diploma in Modern Office Practice [10+3 (SSLC and Diploma)/ 10+2+2 (SSLC, HSC, and Diploma)] are eligible for admission into the lateral entry of all branches of UG Commerce/ Corporate Secretaryship/computer science/electronics Degree Programmes

2. DURATION:

   The course is for a period of three years. Each academic year shall comprise two semesters viz. Odd and Even semesters. Odd semesters shall be from June / July to October / November and Even Semesters shall be from November / December to April /May. There shall be not less than 90 working days, which shall comprise 450 teaching clock hours for each semester (Exclusive of the days for the conduct of university end-semester examinations).

3. MEDIUM OF INSTRUCTION

The medium of instruction for all UG programmes is English ~~only~~ except for the following academic programmes:

S. No.	Name of the UG Programme	Medium of Instruction
1.	B.A., Tamil	Tamil
2.	B.Lit., Tamil	Tamil
3.	B.A. Arabic	Arabic
4.	B.A., History	Tamil & English
5.	B.A., Economics	Tamil & English
6.	B.A., Political Science	Tamil & English
7.	B.Com	Tamil & English
8.	B.Sc., Mathematics	Tamil & English
9.	B.Sc., Physics	Tamil & English
10.	B.Sc., Chemistry	Tamil & English
11.	B.Sc., Botany	Tamil & English

4. PROGRAMMES:

a. **Arts:**
- Tamil
- English
- History
- Economics
- Political Science
- Arabic
- B.Lit., Tamil

b. **Science:**
- Mathematics
- Physics
- Chemistry
- Botany

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- Zoology
- Computer Science
- Electronics
- Electronics & Communication
- Home Science
- Biochemistry
- Microbiology
- Microbiology & Clinical Lab Technology
- Biotechnology
- Marine Biology
- Fashion Technology & Costume Designing
- Geology
- Information Technology
- Software
- Visual Communication
- Bachelor of Computer Applications (B.C.A)
- Artificial Intelligence
- Data Science
- Physical Education
- PG Diploma in Data Science
- Diploma in Computer Application
- PG Diploma in Computer Application
- Diploma in Beautician
- Diploma in Fashion Technology

Management :
- B.Com, B.Com.(CA) B.Com (Corporate Secretaryship) B.Com., Apprenticeship Embedded Degree programme,
- Diploma in Accounting with Computers
- Bachelor of Business Administration (BBA) & Diploma in Office Management

Vocational:
- Software Development
- Banking & Financial Services

B.Lit. –Tamil

5. THE CBCS SYSTEM:

All programmes (named after the core subject) mentioned earlier shall be run on the **Choice Based Credit System (CBCS).**

SEMESTERS: An academic year is divided into two Semesters. In each semester, courses are offered in 15 teaching weeks and the remaining 5 weeks are to be utilized for conduct of examinations and evaluation purposes. Each week has 30 working hours spread over 5 / 6 days a week.

6. CREDITS:

The Term "Credit" refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. Normally in each of the courses credits will be assigned on the basis of the number of lectures/tutorials/laboratory and other forms of learning required to complete the course contents of a 15-week schedule. One credit is equal to one hour of lecture per week. For laboratory/field work one credit is equal to one or two hours. The total minimum credits, required for completing a UG programme is 140. The details of credits for individual components and individual courses are given in Tables – 1(A) & 1(B).

7. COURSE:

Each course is to be designed variously under lectures/tutorials/laboratory or field work/seminar / practical training / Assignments / Term paper or Report writing etc., to meet effective teaching and learning needs.

8. COURSES IN PROGRAMMES:

The UG programme consists of a number of courses. The term 'course' is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a 'paper' in the conventional sense. The following are the various categories of courses suggested for the UG programmes.

Part I –T/OL (Tamil or Hindi or Sanskrit or Arabic, French or special subject designed in lieu of the above)

Part II – English Language (EL) or special subject designed in lieu of the above

The Tamil/other languages and English Language courses are 4 each in number and the T/OL and EL are meant to develop the students' communicative

skills at the UG level. They are the basic courses compulsorily required for each programme of study.

Part III includes

A. Core Course (CC)

Core courses are the basic courses compulsorily required for each programme of study. These will be related to the subject of the programme in which the candidate gets his / her degree (Core Competency, critical thinking, analytical reasoning, research skill & teamwork.)

B. Allied (AC)

Within the faculty, the students shall undergo two discipline-specific allied courses (one in the first year and another in the second year of his/her study except for computer application)

C. Discipline Specific Elective (DSE)

Discipline-specific elective –Additional academic knowledge mostly related to skills, critical thinking, and analytical reasoning. It is a student choice - either Internship or Theory papers or Project + 2 or 3 theory papers.

If internship – Marks = Internal two midterm evaluation through Viva voce + Report =150 Marks. External – Report (150 Marks) + Viva voce (100 Marks) = Total 250, Internal + external total marks 400. If Project (Internal -50 +Thesis -100 + Viva voce 50 = Total Marks 200) + Theory Papers– (2 theory papers x100 = 200) = Total Marks -400. If in some programmes, the project is equivalent to more than one course, the project marks would be in proportion to the number of equivalent courses.

(i) Project/Dissertation

The duration of the Project/Dissertation shall be a minimum of three months in the final semester.

Plan of work

The candidate shall undergo Project/Dissertation Work during the final semester. The candidate should prepare a scheme of work for the dissertation/project and should get approval from the guide. The candidate, after completing the dissertation /project work, shall be allowed to submit it

to the departments at the end of the final semester. If the candidate is desirous of availing the facility from other departments/universities/ laboratories/ organizations they shall be permitted only after getting approval from the guide and be informed to the HOD. In such a case, the candidate shall acknowledge the same in their dissertation/project work.

No. of copies of the dissertation/project report

The candidate should prepare three copies of the dissertation/project report and submit the same for evaluation by the examiners. After evaluation, one copy will be retained in the department library, the guide will retain one copy and the student shall hold one copy.

Format to be followed for dissertation/project report

The format /certificate for the thesis to be followed by the student is enclosed in **Annexure-I**

(ii) **Internship**

The students who have opted for an Internship must undergo industrial training in reputed organizations to accrue industrial knowledge in the final semester. The student has to find an industry related to their discipline (Public Limited/Private Limited/owner/NGOs etc.,) in consultation with the faculty in charge and get approval from the Departmental Committee and head of the department before going for an internship.

Format to be followed for Internship report

The certificate format for the internship report to be followed by the student is enclosed in Annexure –II

D. **Add on Course AECC** – Ability Enhancement Compulsory course Professional English (Additional academic knowledge, psychology, and problem-solving, etc.,. Part IV -It consists of the following categories

    i) **Skill Enhancement Course (SEC)** – Exposure beyond the discipline (Value Education, Environmental Studies, Entrepreneurship course, Computer application for science, etc.,)

ii) **Non-Major Elective**

a) Those who have not studied Tamil up to XII standard and opted for other language under Part I shall have to take two courses of Tamil (level will be at 6th Standard).

b) Those who have studied Tamil up to XII standard and opted for other language under Part I shall have to take two courses in advanced Tamil. However those who have studied Tamil upto X Std shall opt for Adippadai/ Advanced Tamil in NME.

c) The student shall undertake Non-Major Elective courses one in the third semester and another one in the fourth semester or the student can opt for MOOCs Self learning courses (SLC) on a voluntary basis and students have to undergo a total of 2 SLC (One in third and another in the fourth semester).

d) Naan Mudhalvan Course added in II , IV and VI Semester and may be added for other Semesters as and when required.

E. **NCC – National Cadet Corps courses be offered as optional courses for NCC Cadets (add-on credits)-** Students who desire for NCC program shall participate compulsorily for a period of not less than three years (6 semesters). The student's performance shall be examined by the staff in charge of extension activities (NCC officers).

9. EXAMINATION AND EVALUATION:

The examinations shall be conducted separately for theory and practicals to assess (remembering, understanding, applying, analyzing, evaluating, and creating) the knowledge required during the study. There shall be two systems of examinations viz., internal and external examinations. The internal examinations shall be conducted as Continuous Internal Assessment tests I and II (CIA Test I & II).

A. Internal Assessment

The internal assessment shall comprise a maximum of 25 marks (theory)/40 Marks (Practical) for each subject. The following procedure shall be followed for awarding internal marks.

Theory -25 marks

Sr.No	Content	Marks
1	Average marks of two CIA test	15
2	Attendance	2
3	Seminar/group discussion/quiz	4
4	Assignment/field trip report/case study report	4
	Total	**25**

Practical -40 Marks For Science programme (Model only)

Sr.No	Content	Marks
1	Major Experiment	16
2	Minor Experiment	8
3	Spotter (4 x4) or any other mode	16
	Total	**40**

Project/Dissertation -25/50 Marks (assess by Guide & HOD /in charge/supervisor)

Sr.No	Content	Marks
1	Two presentations (mid-term)	15/30
2	Progress Report/Thesis	10 /20
	Total	**25 /50**

Internship – 150 Marks (assessed by the in-charge/ Organization supervisor)

Sr.No	Content	Marks
1	Two presentations (mid-term)	90
2	Progress report	60

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Total	150

NCC –(add on courses) Theory – 25 Marks and Practical 40 Marks:

The internal marks shall be sent to the Controller of Examinations before the commencement of the final semester examinations.

The following parameters may be assessed for internal examination,

- ➢ Regularity of attendance
- ➢ Active Participation in classes/camps/games/special Camps/programmes in the college/
- ➢ District/ State/ University activities.
- ➢ Exemplary awards/Certificates/Prizes.
- ➢ Other Social components such as Blood Donations, Fine Arts, etc.

  The above activities shall be conducted outside the regular working hours of the college. The mark sheet shall carry the gradation relevant to the marks awarded to the candidates.

B. External Examination

- ➢ There shall be examinations at the end of each semester, for odd semesters in October / November; and for even semesters in April / May.

- ➢ A candidate who does not pass the examination in any course(s) may be permitted to appear in the failed course(s) in the subsequent examinations to be held in October / November or April / May. However, candidates who have arrears in Practical shall be permitted to take their arrear Practical examination only along with the Regular Practical examination in the respective semester.

- ➢ A candidate should get registered for the first-semester examination. If registration is not possible owing to a shortage of attendance beyond the condonation limit /regulation prescribed OR belated joining OR on medical grounds, the candidates are permitted to move to the next semester. Such candidates shall re-do the missed semester after completion of the stipulated programme period.

- For the Project Report/ Dissertation Work/internship the maximum marks will be 75/150 percent for project/internship report evaluation and for the Viva-Voce it is 25/50/100 percent (if in some programmes, the project is equivalent to more than one course, the project marks would be in proportion to the number of equivalent courses).

- Viva-Voce: Each candidate shall be required to appear for the Viva-Voce Examination (in defense of the Dissertation Work /Project/ internship).

- Candidates studying Sanskrit in a Language Course are permitted to write the Examinations in Sanskrit or English or Tamil. While answering in Sanskrit "Devanagari Script" alone is used.

- NCC (if introduced): Similar to the other courses theory and practical candidates should register for external examination.

C. Scheme of External Examination (Question Paper Pattern)

Theory - Maximum 75 Marks

Section A	10 questions. All questions carry equal marks.	10 x 2 = 20 Marks	10 questions – 2 each from every unit
Section B	5 questions Either/or type like 1. a (or) b. All questions carry equal marks and each answer should not exceed one page	5 x 5 = 25	5 either or questions from each unit (one either-or question from each unit)
Section C	Essay type questions 3 out of 5 questions. All questions carry equal marks and each answer should not exceed two page	3x10=30	1 question from each unit

Practical –Maximum 60 Marks (for science students)

Section A	Major experiment	10 Marks
Section B	Minor experiment	5 Marks
Section C	Experimental setup	5 Marks
Section D	Spotters (4 x5)	20 Marks
Section E	Record note	10 Marks

Section F	Vivo voce	10 Marks
	Total	60 Marks

Dissertation /Project report Scheme of evaluation

Dissertation /Project report/Internship report	50 Marks
Vivo voce	25 Marks
Total	75

Internship report Scheme of evaluation

Internship report	150 Marks
Vivo voce	100 Marks
Total	250

NCC –Add on course

Theory - Maximum 75 Marks

Section A	10 questions. All questions carry equal marks.	10 x 2 = 20 Marks	10 questions – 2 each from every unit
Section B	5 questions Either/or type like 1. a (or) b. All questions carry equal marks and each answer should not exceed one page	5 x 5 = 25	5 either or questions from each unit (one either-or question from each unit)
Section C	Essay type questions 3 out of 5 questions. All questions carry equal marks and each answer should not exceed two page	3x10=30	1 question from each unit

Practical -Maximum 60 Marks

Section A		10 Marks
Section B		5 Marks
Section C		5 Marks
Section D		20 Marks
Section E	Record note	10 Marks
Section F	Vivo voce	10 Marks

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11. CONDONATION:

Students must have 75% of attendance in each course to appear in the examination. Students who have 74% to 70% of attendance shall apply for condonation in the prescribed form with the prescribed fee. Students who have 69% to 60% attendance shall apply for condonation in the prescribed form with the prescribed fee along with the Medical Certificate. Students who have below 60% of attendance are not eligible to appear for the examination. They shall re-do the semester(s) after completion of the stipulated programme period

12. RESULTS:

The results of all the examinations will be published through the Department where the student underwent the course as well as through the College/University Website.

Passing minimum

➢ The passing minimum for University Examinations shall be 40% out of 75 marks (i.e. 30 marks) for Theory papers and 40% out of 60 marks (i.e. 24 marks) for Practical papers.

➢ The candidates who obtained lower marks in the Internal Assessment are permitted to improve their Internal Assessment marks in the subsequent semesters. (2 chances will be given) by writing tests and by submitting Assignments.

➢ A candidate shall be declared to have passed the Dissertation /Project report/Internship report if he/she gets not less than 40% in each of the Report and Viva-Voce.

➢ A candidate who gets less than 40% in the Dissertation /Project report/Internship report must resubmit the Project Report. Such candidates need to take again the Viva-Voce on the resubmitted report.

Grading of the Courses

The following table gives the marks, Grade points, Letter Grades, and classifications meant to indicate the overall academic performance of the candidate.

Conversion of Marks to Grade Points and Letter Grade (Performance in Course / Paper)

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90 - 100	9.0 – 10.0	O	Outstanding
80 - 89	8.0 – 8.9	D+	Excellent
75 - 79	7.5 – 7.9	D	Distinction
70 - 74	7.0 – 7.4	A+	Very Good
60 - 69	6.0 – 6.9	A	Good
50 - 59	5.0 – 5.9	B	Average
40 - 49	4.0 – 4.9	C	Satisfactory
00 - 39	0.0	U	Re-appear
ABSENT	0.0	AAA	ABSENT

a) Successful candidates passing the examinations and earning a GPA between 9.0 and 10.0 and marks from 90 – 100 shall be declared to have Outstanding (O).

b) Successful candidates passing the examinations and earning GPA between 8.0 and 8.9 and marks from 80 - 89 shall be declared to have Excellent (D+).

c) Successful candidates passing the examinations and earning GPA between 7.5 – 7.9 and marks from 75 - 79 shall be declared to have Distinction (D).

d) Successful candidates passing the examinations and earning GPA between 7.0 – 7.4 and marks from 70 - 74 shall be declared to have Very Good (A+).

e) Successful candidates passing the examinations and earning GPA between 6.0 – 6.9 and marks from 60 - 69 shall be declared to have Good (A).

f) Successful candidates passing the examinations and earning GPA between 5.0 – 5.9 and marks from 50 - 59 shall be declared to have Average (B).

g) Successful candidates passing the examinations and earning GPA between 4.0 – 4.9 and marks from 40 - 49 shall be declared to have Satisfactory (C).

h) Candidates earning GPA between 0.0 and marks from 00 - 39 shall be declared to have Re-appear (U).

i) Absence from an examination shall not be taken as an attempt.

From the second semester onwards the total performance within a semester and continuous performance starting from the first semester are indicated respectively **by** Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA). These two are calculated by the following formulate

GRADE POINT AVERAGE (GPA) = $\Sigma_i C_i G_i / \Sigma_i C_i$

GPA = Sum of the multiplication of grade points by the credits of the courses

Sum of the credits of the courses in a Semester

Classification of the final result

The final result of the candidate shall be based only on the CGPA earned by the candidate.

a) Successful candidates passing the examinations and earning CGPA between 9.5 and 10.0 shall be given Letter Grade (O+) and those who earned CGPA between 9.0 and 9.4 shall be given Letter Grade (O) and declared to have First Class –Exemplary*.

b) Successful candidates passing the examinations and earning CGPA between 7.5 and 7.9 shall be given Letter Grade (D), those who earned CGPA between 8.0 and 8.4 shall be given Letter Grade (D+) and those who earned CGPA between 8.5 and 8.9 shall be given Letter Grade (D++) and declared to have First Class with Distinction*.

c) Successful candidates passing the examinations and earning CGPA between 6.0 and 6.4 shall be given Letter Grade (A), those who earned CGPA between 6.5 and 6.9 shall be given Letter Grade (A+), and those who earned CGPA between 7.0 and 7.4 shall be given Letter Grade (A++) and declared to have First Class.

d) Successful candidates passing the examinations and earning CGPA between 5.0 and 5.4 shall be given Letter Grade (B) and those who earned CGPA between

5.5 and 5.9 shall be given Letter Grade (B+) and declared to have passed in the Second Class.

e) Successful candidates passing the examinations and earning CGPA between 4.0 and 4.4 shall be given Letter Grade (C) and those who earned CGPA between 4.5 and 4.9 shall be given Letter Grade (C+) and declared to have passed in the Third Class.

f) Absence from an examination shall not be taken as an attempt.

Final result

CGPA	Grade	Classification of Final Result
9.5 – 10.0	**O+**	First Class – Exemplary*
9.0 and above but below 9.5	**O**	
8.5 and above but below 9.0	**D++**	First Class with Distinction*
8.0 and above but below 8.5	**D+**	
7.5 and above but below 8.0	**D**	
7.0 and above but below 7.5	**A++**	First Class
6.5 and above but below 7.0	**A+**	
6.0 and above but below 6.5	**A**	
5.5 and above but below 6.0	**B+**	Second Class
5.0 and above but below 5.5	**B**	
4.5 and above but below 5.0	**C+**	Third Class
4.0 and above but below 4.5	**C**	
0.0 and above but below 4.0	**U**	Re-appear

CUMULATIVE GRADE POINT AVERAGE (CGPA) = $\Sigma_n \, \Sigma_i \, C_{ni} \; G_{ni} \, / \, \Sigma_n \, \Sigma_i \, C_{ni}$

CGPA = Sum of the multiplication of grade points by the credits of the entire programme
Sum of the credits of the course for the entire Programme

Where '**Ci**' is the Credit earned for Course i in any semester; '**Gi**' is the Grade Point obtained by the student for Course i and 'n' refers to the semester in which such courses were credited.

CGPA (Cumulative Grade Point Average) = Average Grade Point of all the Courses passed starting from the first semester to the current semester.

Note: * The candidates who have passed in the first appearance and within the prescribed Semesters of the UG Programme (Major, Allied, and Elective courses alone) are eligible for this classification.

13. MAXIMUM DURATION OF THE COMPLETION OF THE PROGRAMME:

The maximum period for completion of a UG Degree shall not exceed Ten semesters continuing from the first semester.

14. CONFERMENT OF THE UNDERGRADUATE DEGREE PROGRAMME:

A candidate shall be eligible for the conferment of the Degree only after he/ she has earned the minimum required credits for the Programme prescribed, therefore (i.e. 140 + Extra Credits for three years UG Programmes and 160 + Extra credits for four years UG Programmes).

15. SELF-FINANCING STREAM:

The above Regulations shall be applicable also to the candidates undergoing the programmes in the Self-Financing Stream.

16. GRIEVANCE REDRESSAL COMMITTEE:

The College shall form a Grievance Redressal Committee for each course in each department with the Course Teacher and the HOD as the members. This Committee shall solve all grievances relating to the Internal Assessment marks of the students.

17. REVISION OF REGULATIONS AND CURRICULUM

The University may from time to time revise, amend and change the Regulations and Curriculum if found necessary.

Annexure –I – Model

Format of the title page

Title of Dissertation/Project Work

Dissertation submitted in partial fulfilment of the requirement for the

undergraduate degree of Arts/Science/Management in --------- to the -----------

-, Alagappa University, --------------, --------------------.

By

(Student Name)

(Register Number)

University Logo

Department of --

Name of the college

Alagappa University

(Year)

Format of the certificate

<div align="center">

Guide Letter Head

Certificate (Guide)
</div>

This is to certify that the thesis entitled "--" submitted to ---------------, Alagappa University, Karaikudi-630 003 in partial fulfilment for the B.A.,/B.Sc.,/B.F.A.,/B.P.A.,/ Programmes in -------------by Mr/Mis------------ (Reg No:------------) under my supervision. This is based on the results of studies carried out by him/her in the Department of -------------------------,-------------- College, affiliated to Alagappa University,-----------. This dissertation/project or any part of this work has not been submitted elsewhere for any other degree, diploma, fellowship, or any other similar titles or record of any College, University, or Institution.

Place: --------------

Date:_____   Research Supervisor

Format of the certificate (HOD)

Letterhead (HOD)

Certificate (HOD)

This is to certify that the **Dissertation/Project work** entitled **"-------------
----"** submitted by Mr/Mis**.-----------------(Reg No:-------------------)** to the ----------------
College, Alagappa University, in partial fulfilment for the award of the
B.A./B.Sc./B.F.A./B.P.A./other Programmes is a bonafide record of research work
done under the supervision of --------------, Assistant Professor, Department of ---------
-------------, --------------------- college, affiliated to Alagappa University,--------------. This
is to further certify that the thesis or any part thereof has not formed the basis of the
award to the student of any degree, diploma, fellowship, or any other similar title of
any college, University, or Institution.

Place: --------------   Head of the Department

Date:_____

Format of Declaration certificate

Name

Programme

Register number

Declaration (student)

I hereby declare that the dissertation/project entitled **"------------------------"** submitted to the, -------------------college, Alagappa University for the award of the B.A/B.Sc.,/B.F.A/ integrated programme in ----------- has been carried out by me under the guidance of---------------, Assistant Professor, Department of--------------------------, ----------college, affiliated to Alagappa University, ----.This is my original and independent work and has not previously formed the basis of the award of any degree, diploma, associateship, fellowship, or any other similar title of any college, University, or Institution.

Place: ----------------

Date:_____   **(-------------)**

Acknowledgment

I am overwhelmed with gratitude and humility to express my gratitude to the almighty for all of his blessings, which have shaped who I am now, and I am filled with gratefulness to extend my thankfulness to all those who have supported me in completing the thesis.

I am extremely grateful to ----------------- College esteemed Principal for providing me with this fantastic opportunity to pursue my UG Degree. I would like to express my heartfelt gratitude to My Guide for his unconditional support of my research work. Aside from my adviser, I'd like to thank other professors for their insightful comments, motivation, and positive attitude, as well as for providing the facilities and resources necessary to finish my thesis.

I would like to thank my friends for their constant motivation and areas of improvement throughout my research. I express my heartfelt gratitude to my lovely family members, I would like to express my gratitude to everyone who has helped with this project, directly or indirectly.

(Name)

Content

Chapter No	Title	Page number
1	Introduction	
2	Aim and objectives	
3	Review of literature	
4	Materials and methods	
5	Result	
6	Discussion	
7	Summary	
8	References	

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Annexure-II

Format of the title page

Title of internship report

Internship report submitted in partial fulfilment of the requirement for the

BA/B.Sc/B.FA/B.Com degree in --------- to the --------------college, ---------------

affiliated to Alagappa University, Karaikudi -630003.

By

(Student Name)

(Register Number)

Logo

Department of --

------------------------------College, affiliated to

Alagappa University

(Year)

Format of the certificate (faculty in charge)

Letter Head

Certificate (Guide/incharge)

This is to certify that the internship report entitled "----------------------------------

----------" submitted to ---------------------------college, affiliated to Alagappa

University, Karaikudi-630 003 in partial fulfilment for the

B.A.,/B.Sc.,/B.F.A.,/B.P.A.,/Integrated Programmes in -------------by Mr/Mis----------

-- (Reg No:------------) under my supervision. This is based on the work carried out by

him/her in the organization M/S --------------------------. This Internship report or any

part of this work has not been submitted elsewhere for any other degree, diploma,

fellowship, or any other similar record of any college, University, or Institution.

Place:

Date:_____   Research Supervisor

Format of the certificate (HOD)

<u>Certificate (HOD)</u>

This is to certify that the Internship report entitled **"------------------"** submitted by Mr/Mis**.-----------------(Reg No:------------------)** to the ------------------ college, affiliated to Alagappa University, in partial fulfilment for the award of the **B.A.,/B.Sc.,/B.F.A.,/B.P.A.,/Integrated Programmes** is a bonafide record of Internship report done under the guidance of --------------, Assistant Professor, Department of ---------------------, -------------------college, Alagappa University, and the work carried out by him/her in the organization M/S --------------------------. This is to further certify that the thesis or any part thereof has not formed the basis of the award to the student of any degree, diploma, fellowship, or any other similar title of any college, University or Institution.

Place:----------------   Head of the Department

Date:_____

Format of the certificate (Company supervisor/ Head of the Organization)

Letter Head

<u>Certificate</u>

This is to certify that the internship report entitled "--------------------------------

----------" submitted to ----------------------college, affiliated to the Alagappa University,

Karaikudi-630 003 in partial fulfilment for the

B.A.,/B.Sc.,/B.F.A.,/B.P.A.,/Integrated Programmes in -------------by Mr/Mis----------

-- (Reg No:------------) under my supervision. This is based on the work carried out by

him/her in our organization M/S ------------------------- for the period of three months

or ------. This Internship report or any part of this work has not been submitted

elsewhere for any other degree, diploma, fellowship, or any other similar record of

any College, or University, or Institution.

Place:

Date:_____   Supervisor or in charge

Format of the declaration certificate

Name
Programme
Register number

<p align="center">**Declaration (student)**</p>

I hereby declare that the internship report entitled "--------------------------" submitted to the Alagappa University for the award of the B.A/B.Sc.,/B.F.A/ integrated programme in ----------- has been carried out by me under the guidance of- --------------, Assistant Professor, Department of------------------------, Alagappa University, Karaikudi – 630 003. This is my original and independent work carried out by me in the organization M/S -------------------------- for the period of three months or ------ and has not previously formed the basis of the award of any degree, diploma, associateship, fellowship, or any other similar title of any College or University or Institution.

Place:----------------

Date:_____

                                                    (-------------)

Acknowledgment

I am overwhelmed with gratitude and humility to express my gratitude to the almighty for all of his blessings, which have shaped who I am now, and I am filled with gratefulness to extend my thankfulness to all those who have supported me in completing the thesis.

I am extremely grateful to ------------------ College esteemed Principal for providing me with this fantastic opportunity to pursue my UG Degree. I would like to express my heartfelt gratitude to My in charge/guide for his unconditional support of my internship work. Aside from my adviser, I'd like to thank other professors for their insightful comments, motivation, and positive attitude to finish my thesis. I would like to express my heartfelt gratitude to the organization in charge for providing me the opportunity to pursue my internship program in the reputed organization and for their unconditional support of my internship work. Aside from my adviser, I'd like to thank other office members for their insightful comments, motivation, and positive attitude to finish my internship work.

I would like to thank my friends for their constant motivation and areas of improvement throughout my research. I express my heartfelt gratitude to my lovely family members, I would like to express my gratitude to everyone who has helped with this project, directly or indirectly.

Name

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